

**Fund Development Committee Meeting
October 7th, 2026**

1. The meeting was called to order at 12:16 PM by Committee Chair Tai Nixa Peterson. Present from the Fund Development Committee: Tai Nixa Peterson, Stacy Brown, Sarah Swift, Hunter Thiers. Present from the staff: Interim Executive Director Carrie Cleveland. Absent from the Fund Development Committee: Bridget Asay.

2-3. The agenda was approved by consent. On a motion by Peterson, seconded by Swift, the September 2nd, 2026 meeting minutes were approved. The motion carried unanimously.

4. Development Update. Cleveland shared that she is working towards hiring a part time development manager with the hopes of filling the position by November. Cleveland presented the development report. Highlights include:

- bookshop sales have still been on the slower end, so Cleveland is trying to understand what it takes to get people into the bookshop. The library card + free book promo went well and Cleveland is debating whether to make it an ongoing program.
- Nicki is planning to host an escape room at the library later in the year which will be ticketed. Several monthly donors are switching to yearly donations.
- The Fall Festival was very fun and Cleveland reported that she and the Board volunteers were able to talk to many of the attendees.
- We are still waiting to hear on several grants including the facilities grant from the Vermont Department of Libraries.
- There will be a donation match for end of year giving again this year.

5. October Board Meeting – FDC Training. The Fund Development Committee discussed plans for the upcoming October Board Meeting. Cleveland said it might be good to raise the idea of fundraisers again during the October Board Meeting. Peterson will put together a training packet based on last year's training.

6. End of Year Appeal & Plans. The Fund Development Committee worked to determine the best date for the letter signing party. Peterson will poll the full Board to get the best date. The committee discussed potential themes for end of year giving.

7-9. Wrap-up. Peterson brought attention to the next FDC meeting date and the next meeting of the Full Board. There being no other business, the meeting was adjourned at 12:55 PM.

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