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Executive Committee Meeting
May 12th, 2026

1. The meeting was called to order at 12:01 PM by President Sarah Seidman. Present from the Executive Committee: Sarah Seidman, Bridget Asay, Jeff Dean, Donna Lasick and Hunter Thiers. Present from the staff: Dan Groberg.

2-3. The agenda was approved by consent. On a motion by Lasick, seconded by Asay, the April 13th, 2026 meeting minutes were approved unanimously.

4. Executive Director's Report. Groberg reported that coverage is going well in the interim period before the new Library Director starts in July. Groberg is looking into the cost of an EAP (Employee Assistance Program) to add to the benefits package.

5. Executive Session. On a motion by Thiers, seconded by Lasick, the committee entered executive session to discuss administrator contracts at 12:08 PM. Present were all members of the Executive Committee. The committee exited executive session at 12:15 PM and Groberg returned at 12:15 PM.

6. Review and Recommend FY27 Operating and Capital Budgets. Groberg provided a review of the FY27 operating and capital budgets. A discussion amongst the committee followed. On a motion by Asay, seconded by Lasick, the Executive Committee recommends the FY27 Operating Budget and the FY27 Capital Budget for full Board approval. The motion carried unanimously.

7. Discuss Capital/Endowment Campaign. Groberg described the process of a campaign and provided a rough cost estimate for the consultancy fees. A discussion on feasibility/necessity followed. The committee agreed the library should move forward with RFPs.

8. Review May Board Meeting Agenda. All agreed there were no changes to be made to the agenda.

9. Discuss Staff/Board Party. Groberg has offered to host and will send out a poll to determine the time and date.

10. Committee Reports:

a. Board Development Committee: Groberg reported that the Board Development Committee is planning for Board turnover.
b. Finance Committee: Lasick stated that the Finance Committee covered the FY27 budgets in their last meeting.
c. Fund Development Committee: Thiers reported that the May Donor & Volunteer Appreciation event was successful and fundraising is going well.

11. There being no other business, the meeting was adjourned at 1:00 PM.

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Bridget Asay
Vice President, Montpelier

Jeff Dean
Vice President, Calais

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