



**Executive Committee Meeting Minutes
February 10, 2026**

1. The meeting was called to order at 12:01 PM by President Sarah Seidman. Present from the Executive Committee: Sarah Seidman, Jeff Dean, and Hunter Thiers. Present from the staff: Dan Groberg, Executive Director. Absent from the Executive Committee: Bridget Asay and Donna Lasick.

2-3. The agenda was approved by consent. On a motion by Dean, seconded by Seidman, the January 13th, 2026 meeting minutes were approved.

4. Executive Director’s Report. Groberg presented the Executive Director's report. Highlights include a full week of programming at the library, the completion of the water fountain installation in the children's library, and the upcoming arrival of the “lite-brite” for the children’s library. There are no new updates on FEMA funds. Additionally, Norwich students met with KHL staff to begin discussions on the outdoor play structure. Preliminary designs will be presented at an upcoming meeting with staff.

5. Review Draft AI Policy. After a discussion around the coverage of this policy, the committee determined this item will be pushed to the next committee meeting in March to have full committee input.

6. Review Draft Bylaws Updates. The committee determined this item will be pushed to the next committee meeting in March to have full committee input.

7. Discuss Montpelier City Council Designees. Groberg reviewed the history of city council designees for the committee. The committee determined this item will be pushed to the next committee meeting in March to have full committee input.

8. Review February Board Meeting Agenda. Item 6, review of the AI Policy and Bylaws will be pushed to the March Board Meeting.

9. Committee Reports:

- a. Board Development Committee: Groberg reported that there is a potential resignation from the Board. If this comes to pass, the Board Development Committee will determine if another Board member needs to be recruited.
- b. Finance Committee: Groberg reported that the finances are in good shape. No other updates.
- c. Fund Development Committee: Thiers reported that the fundraising efforts are going very well and informed the Executive Committee of the tentative date for the donor and volunteer appreciation event. The Fund Development Committee has drafted their goals and will review

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them in their next meeting. Groberg added that he and Carrie Cleveland (Development Manager) are in conversation with consultants on the potential for an endowment campaign.

10. There being no other business, the meeting was adjourned at 12:48 PM.