



**KELLOGG-  
HUBBARD  
LIBRARY**

## **GIFT-IN-KIND CONTRIBUTION FORM**

Thank you very much for making an in-kind donation to the Kellogg-Hubbard Library. This form will help us to properly record and acknowledge your generous gift. If you have any questions, please contact Carrie Cleveland at 802-223-3338 or [ccleveland@kellogghubbard.org](mailto:ccleveland@kellogghubbard.org).

### **Donor Information**

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

### **Donation Information**

Detailed description of item(s) donated:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated fair market value\* \_\_\_\_\_

Donor Signature \_\_\_\_\_ Date \_\_\_\_\_

Based on the information on this form, a letter for tax purposes will be sent to the donor from the Kellogg-Hubbard Library. The donor will be added to the library's mailing list and will be acknowledged in our printed materials. If you wish to remain anonymous, please indicate here:

\_\_\_\_\_

\*The Library cannot establish any monetary value for gifts-in-kind. For IRS purposes, the value must be determined by the donor. Depending on the nature of the gift, the Library will take any appropriate steps for legal, tax, or other considerations.

*The Kellogg-Hubbard Library is an IRS 501(c)(3) tax-exempt organization. No goods or services were given in exchange for your gift, which is tax deductible according to law.*