



**Fund Development Committee Meeting Minutes  
June 3, 2025**

The Fund Development Committee met via Zoom on Tuesday, June 3rd, at 11:00am. The meeting was officially called to order at 11:02am. Present were Tai Nixa Peterson (Committee Chair), Dan Groberg (Executive Director), Colleen Beamish (Development Manager), Hunter Thiers, Sarah Swift and Craig Durham.

The agenda was approved by consent. Swift moved to approve the March Meeting Minutes, Durham seconded. Motion carried. Peterson moved to approve the May Meeting Minutes, Thiers seconded. Motion carried. Beamish provided the May Development Report. Grants have been a big focus in May – both applications and waiting on pending applications. The VT Space Grant Consortium \$1,000 grant for STEM programming will go towards the cost of Ozobots. We were awarded the Building Bright Futures grant for \$32,543 for the children’s library to acquire new sensory toys and new furniture. We applied for the VCF Spark Connecting Community grant to help fund the creation of Little Free Libraries in all of our member towns to increase outreach. We are still waiting to hear from Better World Books.

Beamish highlighted some of the differences in the FY2026 Fundraising Plan. A major difference includes reducing formal fundraising events with a focus on friendraiser events held by the Board. There will be a focus on consistent communications around library events as well as planned communication with donors. Groberg mentioned that all of the goals laid out in the plan feel achievable based on our past year. Peterson asked whether Beamish needed assistance with reaching out for sponsorships. Beamish confirmed she is okay right now, but will reach out if assistance is needed. There is a tentative book donation drive on August 13th that Beamish will reach out about once the date is confirmed. Peterson will reach out to the Board regarding the potential for friendraiser events and provide examples. Peterson moved to approve the FY2026 Fundraising Plan, Swift seconded. Approved by all board members. Motion carried.

Peterson inquired about the play structure funding. Groberg responded saying there are several grants we are looking into that can help with the cost. Peterson asked if there are donors interested specifically in children’s library projects. Groberg said the hope is we can raise half of what need from a couple of targeted donors and put out a community appeal to raise the additional amount. The cost will be covered by a combination of grants, donor and community appeals. Durham asked what the build timeline is. Groberg responded that the estimated completion date would be spring of next year. A good time to reach out to donors and the community is probably August, right in between the start of summer vacation and the new school year. Groberg

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plans to have materials available at the beginning of July for those who want to reach out to prospective donors.

The Strawberry Social is coming up on June 21st. The strawberry donation has been secured through Hunger Mountain Co-op. Beamish is working with Shaws to obtain the biscuits. Whipped cream will come from Cabot. Peterson will send a reminder to the Board regarding volunteer opportunities for the event. Entertainment is set, but there is still a need for music. If anyone has suggestions, please pass them along to Beamish.

Beamish asked for any thoughts and suggestions for the FY2025 Impact Report. The basement will be mentioned. Thiers suggested Cozy Up at KHL as a good event to feature. Durham mentioned the A/C would be a good highlight. Peterson said that the Book Shop would also be a good highlight. Swift noted that the layout, writing, and graphics were really beautiful for the impact report last year. Beamish plans to work with the same designer this year. Peterson mentioned it would be a great idea to get a picture of the full Board on Sunday, June 8th, as well as a photo of those in attendance. If anyone has good feedback about the library or testimonials, please pass them along to Beamish.

The next meeting of the full Board will be June 8th at 9:00am in person. Groberg will coordinate with Sarah Seidman (President) to send out an email reminder about the meeting, the agenda, and other guidance for the event. The next meeting of the FDC will be in September with an exact date to be determined. The meeting adjourned at 11:46am.