



**Executive Committee Meeting Minutes
July 8, 2025**

The meeting was called to order at 12:00 PM via Zoom by President Sarah Seidman. Also present: Bridget Asay, Jeff Dean, Donna Lasick, Judy Walke, Dan Groberg.

The day's agenda was approved by consent. Lasick moved and Dean seconded approval of the minutes from the June 10 EC meeting. Motion carried.

ED Report. Groberg reported on work to update payroll and other bookkeeping items as of the new fiscal year just begun. Summer programming -- Shakespeare Camp and the Strawberry Social have gone well. Book sale revenues are back to pre-flood level. The basement and mezzanine are now open, though some aspects of the new construction are still being completed or adjusted. Ductwork is 98% installed. The move to bring janitorial work in-house is yielding better cleaning for a lower cost.

The staff is working on ways to implement the sensory play enhancements for the children's library. Conversations about the design/build play structure project with Norwich are surfacing ideas and concerns about how to best manage this process.

Committee Reports. The Board Development Committee encouraged EC members to contact potential trustee applicants before the July 11 deadline. The Finance Committee will be reviewing the year-end numbers. Groberg will purchase a small amount of additional liability insurance coverage.

Executive Session. Lasick moved, and Dean seconded, that the committee and the ED go into executive session for the purpose of discussing contract negotiations and personnel updates, where premature disclosure of critical information would prejudice the Library's position. Motion carried. The session began at 12:33 PM and ended at 12:57 PM.

The meeting adjourned at 12:58 PM.

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