



**Executive Committee Meeting Minutes
June 10, 2025**

The meeting was called to order at 12:05 PM via Zoom by President Sarah Seidman. Also present: Jeff Dean, Donna Lasick, Judy Walke, Dan Groberg. Absent: Bridget Asay.

The day's agenda was approved by consent. Dean moved and Walke seconded approval of the minutes from the May 13 EC meeting. Motion carried.

ED Report. Groberg reported on receipt of a Building Bright Futures grant of \$33,000 for sensory play enhancements at the children's library, and on continuing discussion among staff about the design/build project with Norwich architecture students slated for next spring. He noted that FEMA payments are continuing, with an amendment in process to recoup higher costs in recent work. He reported the progress of work on the mezzanine and in the basement, due for completion in the next few weeks. A small staff group is exploring a partnership with Good Beginnings for part-time use of the East Montpelier Room. He reported on the specifics of his leave, beginning the week of June 16, and his delegation of duties to key staff during that period.

Committee Reports. The Board Development Committee is getting ready post two openings for trustee positions, one from Montpelier and the other from any of the six municipalities, with completed online applications due by July 11. The Fund Development Committee has recently approved the Fundraising Plan for FY26, preparing for the Strawberry Social event on June 21, and considering some other fundraising gatherings for current and prospective donors. The Finance Committee has reviewed the May actuals and is anticipating possible further uses of a year-end surplus. They will be working over the next few months to examine the various reserve funds to determine the correct level of each.

Strategic plan retreat debrief. All agreed that the morning's work generated many possibilities for updated objectives and action steps, as well as a general sense of agreement about the Library's direction over the next three years. The opportunity to make in-person connections between board and staff was welcome and created a desire for more such interaction in the future.

Executive Session. Dean moved, and Walke seconded, that the committee and the ED go into executive session for the purpose of discussing union contract negotiations. Motion carried. The session began at 12:52 PM and ended at 1:05 PM.

The meeting adjourned at 1:06 PM.

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