



Executive Committee Meeting Minutes  
**April 8, 2025**

The meeting was called to order at 12:00 PM via Teams by President Sarah Seidman. Present: Jeff Dean, Bridget Asay, Donna Lasick, Judy Walke, Dan Groberg.

The day's agenda was updated to include a second executive session and approved by consent. Lasick moved and Dean seconded approval of the minutes from the March 11 meeting. Motion carried. The April 19 board meeting agenda was approved by consent.

**ED Report.** Groberg reported that construction projects are moving along on schedule. FEMA reimbursement for March has been approved. He estimated there are \$700K of remaining expenses yet to be reimbursed. Poem City is going very well, and opening events were well-attended. The May 2-3 reopening events are coming together. The staff met in February to review and optimize workspace changes, to be implemented once the construction projects are completed. Groberg will move his office to share Carolyn's space on the main floor.

**Committee Reports.** Committees will make verbal reports at the next Board meeting.

**Meeting Room Use Policy.** Groberg presented and reviewed an update of the current policy to reflect new room configurations resulting from the flood recovery. Asay moved, and Dean seconded, a motion to recommend passage of this update by the full Board. Motion carried.

**Strategic Planning process.** Asay reported that the community survey is still out, and that members of the steering committee are beginning to reach out to community organizations to ensure that needs of underserved groups are represented. There was lively discussion about a number of ways to optimize input from staff and board in preparation for the retreat on June 8.

**Agenda for April 16 Board Meeting.** Approved by consent.

**Executive Sessions:** On a motion by Dean, seconded by Lasick, and carried, the group went into executive session at 12:40 PM for the purpose of discussing employee compensation. They came out of this session at 12:57 PM. On a motion by Lasick, seconded by Dean, and carried, the group went into executive session at 12:58 PM for the

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purpose of discussing the annual evaluation of the Executive Director, and Groberg left the meeting. The group came out of this executive session at 1:18 PM.

The meeting adjourned at 1:19 PM.