

Executive Committee Minutes March 11, 2025

The meeting was called to order at 12:00 PM via Teams by President Sarah Seidman. Present: Jeff Dean, Bridget Asay, Donna Lasick, Judy Walke, Dan Groberg.

Dean moved, and Lasick seconded, approval of the agenda. Motion carried. Lasick moved, and Asay seconded, approval of the minutes of the February 11 meeting. Motion carried.

Executive Director Report. Groberg reported on the receipt of FEMA reimbursement received to date or in process, with bills to be submitted for payment monthly from now on. Construction projects have been moving along, with inspection of the elevator coming up in a couple of weeks and basement work due to complete in April. A donor and volunteer appreciation evening and a general celebration of the renovation will take place in early May,. The Library's cash flow and fundraising are in good shape, and the finance committee will be looking at best uses of a potential surplus for this fiscal year. There were only a couple of behavioral incidents in the past month.

Committee Reports. Not too much new activity reported by the standing committees. The Finance Committee is recommending that a near-future general audit be combined with the audit required for the use of FEMA funds. Seidman noted that the Fund Development Committee has drafted a new donor recognition policy for board approval. Asay shared recent decisions and plans of the Strategic Plan update committee. Surveys in the works include ones for staff and for trustees; the community survey is already available. The board/staff retreat is scheduled for Sunday, June 8.

Executive Session. Dean moved, and Asay seconded, going into executive session for the purpose of discussing the annual evaluation of the Executive Director. Motion carried, and Groberg left the meeting.

The EC came out of executive session at 1:09 pm and the meeting adjourned at 1:10.

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