

Board of Trustees Meeting
Wednesday, March 19, 2025

Board of Trustees

1. The meeting was called to order at 5:03 PM via Zoom by President Sarah Seidman. Present: Sarah Seidman, Bridget Asay, Judy Walke, Donna Lasick, Katharine Burgess, Sebastian Delgado, Craig Durham, Edisa Gonzalez Revilla Muller, John Nelson, Heidi Parker, Tai Nixa Peterson, Sarah Swift, Hunter Thiers. Absent: Jeff Dean, Sarah Davis. Also present, from the staff: Dan Groberg, Nikki Whelley, Melissa Bunce.
2. Nelson moved, and Lasick seconded, approval of the agenda. Motion carried.
3. Parker moved, and Hunter seconded, approval of the minutes of the February 19 meeting. Motion carried, with Asay, Durham, and Durham abstaining.
4. Adult Programs and Poem City update. Nikki Whelley, Adult Program and Outreach Coordinator since July 2024, described plans for Poem City during the month of April, with 300 poems received from all ages and parts of the state displayed around downtown, with 18 different programs. She also reported on the variety of adult and all-age programs in recent months, many in collaboration with other staff and outside organizations, with a variety of creative funding sources and large numbers of participants. Lots of compliments from all present!
5. Board Finance Basics. Treasurer Donna Lasick presented an overview of KHL financial statements and how they are put together to enable the board to understand in some detail the assets and liabilities on the balance sheet (a.k.a. statement of financial position) and our accrued revenues and expenses on the income statement (with actual results compared with the budget for each line item for that time period. She also presented pie charts showing the relative sizes of the key sources of revenue and of the major areas of expenditure. She noted that the budget for the upcoming fiscal year (2025-26) is being put together for Finance Committee review and eventual board approval in May.
6. Administrators' Report. Groberg highlighted a few key construction milestones for inspection of the elevator project, completion of the basement, and other improvements, together constituting the largest investment in the Library's physical plant. Trustees were urged to participate in the volunteer/donor appreciation event on Friday May 2 and a variety of reopening activities on Saturday May 3.
7. Donor Recognition Policy. Fund Development Committee Chair Tai Nixa Peterson presented a revised policy on donor recognition to provide more flexibility in acknowledgment of gifts. She moved, and Durham

Sarah Seidman
President, Middlesex

Bridget Asay
Vice President, Montpelier

Jeff Dean
Vice President, Calais

Judy Walke
*Secretary, Montpelier
City Council Nominee*

Donna Lasick
Treasurer, Montpelier

Katharine Burgess
Montpelier

Sarah Davis
Worcester

Sebastian Delgado
Montpelier

Craig Durham
*Montpelier
City Council Nominee*

Edisa Gonzalez Revilla Muller
Montpelier

John Nelson
Montpelier

Heidi Parker
Montpelier

Tai Nixa Peterson
Berlin

Sarah Swift
East Montpelier

Hunter Thiers
Montpelier



seconded, approval for amending and renaming the existing policy, in accordance with the draft circulated to the board. Motion carried.

8. Strategic Planning. Committee member Bridget Asay reported that the community survey is now available and urged board members to encourage others in their communities to participate. Seidman confirmed the date for the board/staff strategic planning retreat as Sunday, June 8, at her farm in Middlesex, with a meeting 9-12 in the morning, followed by cookout lunch and fun activities for board and staff members and their families in the afternoon.
9. Upcoming Events. Groberg encouraged board members to review the KHL website for all the activities planned for Poem City. The next Board of Trustees meeting will be held via Zoom on Wednesday, April 16 at 5:00 PM.
10. The meeting was adjourned at 6:15 PM.