

## **Executive Committee Meeting Friday, Nov. 15, 2024**

The meeting was called to order at 2:07 pm via Teams by Judy Walke. Present: Jeff Dean, Donna Lasick, Sarah Seidman, Dan Groberg. President Bridget Asay was absent.

The agenda was approved by consent. Lasick moved and Dean seconded approval of the minutes of the 10-8-24 and 10-31-24 meetings. Motion carried.

ED Report: Groberg said he and Library Director Carolyn Picazio are working on a plan to align their work together more collaboratively. Due to delays in the arrival of glass, the building renovation will not be completed by the contract date in January but will be extended into February. Final repairs to the elevator will hopefully be completed in the coming weeks. Groberg is studying the pros and cons of air conditioner models for the a/c project. Efficiency Vermont rebates will likely pay \$16,000 or more for the air conditioning project, and he reminded the EC that we have raised \$40,000 and could receive up to an additional \$120,000 if all grant requests are approved.

Groberg will take a three-week unpaid leave of absence beginning Jan. 9 as his family deals with his wife's health issues. The EC agreed to hold an additional meeting in December and proposed a schedule for 2025 meetings as follows:

Jan. 22—in person  
Feb. 19—virtual  
March 19—in person  
April 16—virtual  
May 21—in person  
June 18—in person  
(no meetings July and August)  
Sept. 17—in person  
Oct. 15—virtual  
Nov. 19—in person  
All meetings are at 5 p.m.

The group spent some time discussing the current strategic plan, which runs through 2025. They agreed that the next plan could be narrower in scope, retaining the goals/mission/values of the current plan. The EC will suggest at the November meeting that the full Board appoint a working group including staff, administrators and Board members, to outline the way forward.

Finance Chair Lasick will be absent for the November meeting but will have a written report. Board Development Chair Walke reviewed the three candidates to be nominated to the Board in November. Fundraising Committee Member Seidman said the fall appeal is about to launch.

### **Board of Trustees**

Bridget Asay  
*President, Montpelier*

Judy Walke  
*Vice President, Montpelier  
City Council Nominee*

Jeff Dean  
*Vice President, Calais*

Donna Lasick  
*Treasurer, Montpelier*

Sarah Seidman  
*Secretary, Middlesex*

Sarah Davis  
*Worcester*

Tim Donovan  
*Montpelier*

Craig Durham  
*Montpelier  
City Council Nominee*

Edisa Gonzalez Revilla Muller  
*Montpelier*

John Nelson  
*Montpelier*

Heidi Parker  
*Montpelier*

Tai Nixa Peterson  
*Berlin*

Sarah Swift  
*East Montpelier*



**KELLOGG-  
HUBBARD  
LIBRARY**

Groberg noted that new Head Adult Librarian Sarah Townsend will make a presentation to the Board in November. The EC reviewed and approved the agenda for the Nov. 20 in-person Board meeting at 5 p.m. The meeting adjourned at 3:15 p.m.

Respectfully submitted, Sarah Seidman, Secretary