

**KELLOGG-HUBBARD BOARD OF TRUSTEES MEETING
Wednesday November 20, 2024, in person Hayes Room**

Board of Trustees

1. Called to order at 5:03 p.m. by Bridget Asay (President). Present in person: Judy Walke, Tim Donovan, Heidi Parker, Sarah Seidman, John Nelson, Craig Durham, Sarah Davis, Tai Nixa Peterson, Library Director Carolyn Picazio, Head Adult Librarian Sarah Townsend, Executive Director Dan Groberg. Sarah Swift attended via Zoom. Absent: Edisa Revilla Muller, Donna Lasick.
2. The agenda was approved by consent. Donovan moved and Walke seconded approval of the minutes of the 10-16-24 meeting. Motion carried, with Seidman abstaining due to absence.
3. Groberg reported that after multiple delays, the FEMA grant is once again underway. The petitions for municipal appeals are nearly complete. The after-school population is growing, with 165 people arriving between 3-4 p.m. on one busy school day. The new Biblio+! streaming service has replaced Kanopy and has a lower fixed cost rather than the old pay-per-use system. Seidman requested an expanded public outreach effort to help users navigate the new service.
4. Head Librarian Townsend presented an overview of services and changes, including the Dec. 16 switch from Catamount to the new KOHA system. KOHA will allow users to view items from 30 libraries in VT directly from the online catalog. Staff has been trained to assist and answer questions, and Donovan noted that it is an opportunity to initiate collaborative collection development. Overdrive magazine service will replace Flipster as of Dec. 1 and will become part of Libby. It has many more titles but does not include *Consumer Reports* magazine to which the library will subscribe separately. Finally, there is a new legal research database being offered on site in partnership with the VT Law School but it's primarily for legal professionals and novice users may require help beyond what the library staff can offer.
5. Committee Reports:
 - a. FUNDRAISING: Peterson thanked trustees for helping sign personal letters for the fall fundraising appeal. She reminded the Board that all trustees are asked to make a financial gift to the library each year. She also noted the arrival of the Giving Tree in December, a book sale promotion for the holidays, and

Bridget Asay
President, Montpelier

Judy Walke
*Vice President, Montpelier
City Council Nominee*

Jeff Dean
Vice President, Calais

Donna Lasick
Treasurer, Montpelier

Sarah Seidman
Secretary, Middlesex

Tai Nixa Peterson
Berlin

Sarah Swift
East Montpelier

Tim Donovan
Montpelier

Craig Durham
*Montpelier
City Council Nominee*

Edisa Gonzalez Revilla Muller
Montpelier

John Nelson
Montpelier

Heidi Parker
Montpelier



- a. \$13,500 match for Giving Tuesday Dec. 3.
 - b. EXECUTIVE: The dates for in-person and remote meetings for 2025 have been set, including the annual meeting set for Jan. 22 in person. Walke moved and Dean seconded a motion to accept the meeting dates. Motion carried.
 - c. FINANCE: Written report
 - d. BOARD DEVELOPMENT: Three new trustees have been proposed by the committee and the full Board is committed to appointing them officially starting in January.
 - i. Donovan moved and Durhan seconded a motion to appoint Sebastian Delgado effective immediately to fill the existing term of Dan Greene through January 2025. Motion carried with Asay abstaining due to conflict of interest.
 - ii. Donovan moved and Davis seconded a motion that Hunter Thiers will be appointed in January 2025 to a three-year term beginning Jan. 2025. Motion carried.
 - iii. Donovan moved and Davis seconded a motion that Katharine Burgess will be appointed in January 2025 to a three-year term beginning Jan. 2025. Motion carried.
- Walke said volunteers to be Board buddies to the new members are welcome.
- 6. The group discussed the process for updating the strategic plan which runs through 2025. Durham moved and Walke seconded a motion to appoint Parker and Seidman as Board members to a working group, which will also include two staff members and the head librarian with input from the executive director. Motion carried.
 - 7. Asay thanked Donovan for his “essential guidance” during his nine-year term on the Board and said it was a joy and honor to work with him.
 - 8. The library will be closed Nov. 28-28 for Thanksgiving and Dec. 24-25 and Jan. 1 for the holidays.
 - 9. The group adjourned at 6 p.m.

Respectfully,
Sarah Seidman, Secretary