

**Board of Trustees Meeting**  
Wednesday, October 16, 2024

1. Meeting called to order at 5:02pm via Zoom by Bridget Asay (President). Present – Jeff Dean, Bridget Asay, Edisa Gonzalez Revilla Muller, Sarah Swift, Sarah Davis, Tim D, Judy, Bridget, Craig Durham, John Nelson, Tai Nixa Peterson, Executive Director Dan Groberg. Absent – Sarah Seidman, Donna Lasick, Heidi Parker. Asay noted the absence of Secretary Seidman and asked for a volunteer to act as Secretary. Durham was appointed to take minutes.
2. Groberg requested the addition of an item to the agenda related to the Northfield Savings Bank Line of Credit and agenda was approved as amended by unanimous consent.
3. Donovan moved and Nelson seconded approval of the minutes of the 9/18/24 board meeting. Motion carried, with Dean abstaining due to absence.
4. Groberg reminded people to sign up for signature collection on election day and asked people to write notes to donor with personal relationship
5. Walke moved and Swift seconded a motion stating "Dan Groberg is hereby authorized as a corporate signer for all investments, bank accounts and contracts on behalf of Kellogg-Hubbard Library." Motion carried.
6. Walke reported that we have one board member application and need more applications.
7. Groberg described the need to proceed with construction items in spite of our Department of Libraries Grant application being denied. Donovan moved and Dean seconded a motion to "Authorize the expenditure of \$512,107 (\$330,904.58 representing the FY24 year-end surplus net of insurance proceeds, \$100,000 from the Reserve for Subsequent Years, and \$81,202.42 from the Occupancy Reserve) toward the installation of air conditioning, skylight reconstruction, furnishings in the basement meeting rooms and staff room, a new "mudroom" area in the Children's Library, and associated permit fees." Discussion ensued. Motion carried unanimously.

**Board of Trustees**

Bridget Asay  
*President, Montpelier*

Judy Walke  
*Vice President, Montpelier  
City Council Nominee*

Jeff Dean  
*Vice President, Calais*

Donna Lasick  
*Treasurer, Montpelier*

Sarah Seidman  
*Secretary, Middlesex*

Dan Greene  
*Berlin*

Tai Nixa Peterson  
*Berlin*

Sarah Swift  
*East Montpelier*

Tim Donovan  
*Montpelier*

Craig Durham  
*Montpelier  
City Council Nominee*

Edisa Gonzalez Revilla Muller  
*Montpelier*

John Nelson  
*Montpelier*

Heidi Parker  
*Montpelier*



8. Donovan left the meeting at 5:30 PM.
9. Groberg reminded board members to sign up for Election Day volunteering for signature collection. Asay noted that she will be away for the next meeting and Dean will chair. Nominating committee (Donovan, Muller, Nelson) reported that they are at work searching for next year's officers and to inform them if you are interested.
10. Meeting adjourned at 5:44 PM.