

KELLOGG-HUBBARD LIBRARY

Established 1894

135 Main Street, Montpelier, VT 05602

802-223-3338 www.kellogghubbard.org

Board of Trustees

Bridget Asay, President; Judy Walke, Vice President;
Sue Zeller, Vice-President; Tim Donovan, Treasurer; Sarah Seidman, Secretary;
Sarah Davis; Jeff Dean; Craig Durham; Ed Fox; Dan Greene;
Dan Groberg; Tai Nixa Peterson; Edisa G. Revilla Muller; Sarah Swift.

Executive Committee Meeting

Tuesday, Jan. 10, 2023

The meeting was called to order at 12:02 via Zoom. On the call: Bridget Asay (Board President), Judy Warriner Walke (Vice-President), Sue Zeller (Vice-President), Tim Donovan (Treasurer), Carolyn Brennan (Co-director) Sarah Seidman (Secretary). Co-director Jessie Lynn was on pre-excused absence.

Agenda approved. Minutes of the 11-7 and 11-28 meeting were approved. Zeller moved and Donovan seconded, Walke abstained.

Co-directors report:

Brennan said town funding is on the ballot in all towns and she'd like trustees to hold signs on Town Meeting day. She noted that the spring newsletter will highlight new trustees. Valentyn Smith has been hired as part-time youth services coordinator and will no longer work as the assistant circulation librarian. Parvathi Rajaram has been hired to fill the assistant circulation position.

Brennan referred to Lynn's written report to note that the water main pipe on School St. has been replaced with plastic pipe, and the work will resume to install permanent pipe next summer.

Asay reviewed the agenda for the in-person full Board meeting 5 p.m. Jan. 18, which will include election of officers and new trustees, and an ice-breaker activity for all trustees. Walke will help assign buddies for incoming trustees. Asay noted that it's time to begin the co-directors' evaluations; she and Seidman will meet next week to begin this process. The work matrix for the year was reviewed with the evaluations moved to February from April.

Board committee reports will be presented in written form, with committee chairs asked to reflect on 2022 goals and plans for 2023.

The group discussed appointing trustees to this winter's union contract negotiating team. Craig Durham and Tim Donovan led last year's team. Asay will make the final assignment. The agenda for the Jan. 18 full Board meeting was reviewed and approved. The meeting adjourned at 12:50 p.m.

Respectfully submitted, Sarah Seidman, Secretary