

KELLOGG-HUBBARD LIBRARY

Established 1894

135 Main Street, Montpelier, VT 05602

802-223-3338 www.kellogghubbard.org

Board of Trustees

Bridget Asay, President; Judy Walke, Vice President;
Tim Donovan, Treasurer; Sarah Seidman, Secretary;
Sarah Davis; Jeff Dean; Craig Durham; Dan Greene;
Edisa Gonzalez Revilla Muller; Tai Nixa Peterson; Sarah Swift; Sue Zeller.

KELLOGG-HUBBARD BOARD OF TRUSTEES MEETING

Wednesday, June 28, 2023 East Montpelier Room in person

1. Called to order at 4:30 p.m. by Bridget Asay (President). Present:, Judy Walke (VP), Sarah Seidman (Sec.), Tim Donovan (Treas.), Sarah Swift, Jeff Dean, Dan Greene, Sue Zeller, Craig Durham, Edisa Revilla Muller, Sarah Davis, co-directors Jessie Lynn and Carolyn Picazio, incoming executive director Dan Groberg, staff members Jason Kass, Sarah Rogers, Kat Janiga.
Absent: Tai Nixa Peterson
2. The agenda was approved by consent. Asay welcomed Groberg as the new ED and expressed the Board's gratitude for outgoing co-director Jessie Lynn's years of service to the library. She also regretfully announced the resignation of trustee Ed Fox.
3. Donovan moved and Zeller seconded approval of the minutes of the 5-31-23 Board meeting. Motion carried.
4. The written co-directors' reports included public outreach celebrating the wrap-up of the GLL campaign, the successful strawberry social, the shiny new bookcarts, and an adult summer reading challenge for 2023.
5. Walke led a half-hour workshop reviewing the implementation of the strategic plan to date. She urged trustees to reflect on the progress made and goals yet to be accomplished. The standing committees also met briefly to identify key areas of action to focus on in their committee work.
6. Kass reported on his work as building and maintenance supervisor. He has bettered his understanding of the district heat contract in order to monitor and reduce the library's expenses. He said the outdoor seating has been popular especially the picnic tables. Kass noted a thorough preventative maintenance inspection of library systems has been completed and the bathroom door has been beautifully repaired. He noted the recent change in elevator companies. The library has new indoor plants as well.

7. Seidman moved and Donovan seconded a motion to install Sue Zeller as the second VP for the remainder of 2023. Motion carried.

8. Committee reports were in written form. Dean agreed to take Fox's place on the Finance committee and will remain on the Board Development committee until a replacement is named.

9. Donovan moved and Davis seconded a motion to authorize President Asay to sign the new employment contract with Library Director Carolyn Picazio. Motion carried.

10. The updated Materials Selection Policy was tabled for a more thorough review and possible adoption at the next full Board meeting in September.

The meeting adjourned at 5:35 p.m.

Respectfully,
Sarah Seidman, Secretary