

**KELLOGG-HUBBARD LIBRARY**

Established 1894

135 Main Street, Montpelier, VT 05602

802-223-3338 [www.kellogghubbard.org](http://www.kellogghubbard.org)

**Board of Trustees**

Bridget Asay, President; Judy Walke, Vice President;  
Tim Donovan, Treasurer; Sarah Seidman, Secretary;  
Sarah Davis; Jeff Dean; Craig Durham; Ed Fox; Dan Greene;  
Edisa Gonzalez Revilla Muller; Tai Nixa Peterson; Sarah Swift; Sue Zeller

**KHL Board Development Committee Meeting Minutes **Draft****

**Thursday, May 31, 2023, 12:00 PM**

**In Person**

1. Walke called the meeting to order at 12:14 pm. Committee Chair Judy Walke, Trustees Edisa Gonzalez Revilla Muller and Jeff Dean, and Library Director Carolyn Picazio present.
2. Agenda approved by consent.
3. Motion for approval of minutes of April 20 made by Muller with second from Dean. Motion carried. No discussion.
4. Reviewed and discussed Internal Trustee Documents, including a new Trustee Applicant Assessment Rubric, Trustee Interview Questions, and the Board Profile/Composition Chart.
5. Next steps: Board Development Committee members to review Trustee Interview Questions and Trustee Applicant Rubric and offer suggested changes in advance of the June Committee meeting. Picazio to draft survey for Board Members regarding Board Profile/Composition.
6. The committee set the June meeting date for June 29, 9:00 am.
7. No other business.
8. Adjourned 1:20 pm.

Submitted by Jeff Dean