

**KELLOGG-HUBBARD LIBRARY**

Established 1894

135 Main Street, Montpelier, VT 05602

802-223-3338 [www.kellogghubbard.org](http://www.kellogghubbard.org)

**Board of Trustees**

Bridget Asay, President; Judy Walke, Vice President;  
Dan Groberg, Vice President; Tim Donovan, Treasurer; Sarah Seidman, Secretary;  
Sarah Davis; Jeff Dean; Craig Durham; Ed Fox; Dan Greene;  
Edisa Gonzalez Revilla Muller; Tai Nixa Peterson; Sarah Swift; Sue Zeller

**KHL Board Development Committee Meeting Minutes **Draft****

**Thursday, April 20, 2023, 9:00 AM**

**Via Zoom**

1. Walke called the meeting to order at 9:03 am. Committee chair Judy Walke, trustees Edisa Gonzalez Revilla Muller and Jeff Dean, and library co-directors Carolyn Brennan and Jessie Lynn present.
2. Agenda approved by consent.
3. Motion for approval of minutes of March 29 made by Dean with second from Walke. Motion carried. No discussion.
4. No follow-up required for the updates of existing process, updates were approved at 4/19/23 KHL Board meeting.
5. The committee discussed updates to Trustee Selection Documents. If possible, Muller to share weighted/scaled questions from school system interview forms for potential use in our own Board Candidate interview process. Brennan to begin a rough draft of an interview template and evaluation rubric for applicants. It was agreed to solicit Trustee responses re: the Board Profile/Composition by or at the June 2023 KHL Board meeting.
6. The committee set the May meeting date for May 31, 9:00 am.
7. No other business.
8. Adjourned 10:06 am.

Submitted by Jeff Dean