

KELLOGG-HUBBARD LIBRARY

Established 1894

135 Main Street, Montpelier, VT 05602

802-223-3338 www.kellogghubbard.org

Board of Trustees

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**KHL Board Development Committee Meeting Minutes
Thursday, February 9, 2023, 9:00 A.M.**

- 1) The meeting was called to order at 9:00 on Zoom.
- 2) In attendance: chair Judy Walke, Jeff Dean, Co-Directors Carolyn Brennan and Jessie Lynn. Edisa Gonzales Revilla Muller was unable to participate.
- 3) Agenda approved without changes.
- 4) Minutes of November 7 meeting were tabled till next time, for lack of a quorum of those who had been present at that meeting.
- 5) Jeff Dean agreed to take over minutes from Judy Walke once he has some experience with meetings. Carolyn Brennan will send link to relevant section of VT Town Meeting Law.
- 6) Committee purpose statement was amended to read:
Ensures thoughtful, ongoing effort to recruit, orient, and maintain a strong, diverse Board of Trustees with a wide range of perspectives and skills in service of the needs, values, and mission of the library.
- 7) Committee goals for 2023 were discussed, and approved to read:
 - * Update and refine board recruitment/selection and orientation procedures, in alignment with KHL's strategic intentions for diversity, equity, and inclusion in our policies and practices;
 - * Recruit 2-3 new board members to fill current and anticipated vacancies.
- 8) Future meeting dates will be finalized once all committee members can weigh in.
- 9) Preparation for next meeting will include review of all documents currently used in the recruitment, application, selection, and orientation of new trustees.
- 10) There being no other business, the meeting adjourned at 9:55 AM.

-- submitted by Judy Walke