

KELLOGG-HUBBARD LIBRARY

Established 1894

135 Main Street, Montpelier, VT 05602

802-223-3338 www.kellogghubbard.org

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KELLOGG-HUBBARD BOARD OF TRUSTEES MEETING

Wednesday, May 15, 2024, Hayes Room
Kellogg-Hubbard Library, 135 Main Street

1. Called to order at 5:00 p.m. by Bridget Asay (President). Present in person: Judy Walke (1st VP), Jeff Dean (2nd VP), Donna Lasick (Treas.), Sarah Seidman (Sec.), Heidi Parker, John Nelson, Tai Nixa Peterson, Craig Durham, Edisa Revilla Muller, Executive Director Dan Groberg, Head Youth Librarian Nicole Westbom. Absent: Tim Donovan, Sarah Davis, Dan Greene.
2. The agenda was approved by consent. Dean moved and Durham seconded approval of the minutes of the 4-17-24 meeting. Motion carried.
3. The ED report was presented in written form. Groberg noted that while the draft contract is still under review, the construction drawings are essentially completed and construction on the elevator will begin soon. The new website will be live by week's end.
4. Head Youth Librarian Nicole Westbom presented an overview of the children's library, a lively space that hosts 40-50 children each day after school, guided by two staff members. To accommodate these numbers, the physical space has been rearranged to include portable tables and soft furniture. Fewer behavior problems are being seen. The library assists many home-school programs, does story times in Braille, ASL and Tamil, and has recently taken over the StoryWalk installation. The popular yarn club is taking a break for the summer and could use volunteers, the Pokemon club is thriving and the summer reading program will kick off June 15 at the Strawberry Social. The audit of the collection continues with an emphasis on including a more diverse selection of authors and subjects.
5. Committee reports: Asay reported that the evaluation of the new ED is foremost on the executive committee's agenda. Dean and Nelson have agreed to help update the

bylaws. The fundraising committee celebrated \$811,000 in donations YTD. Walke said the Board Development committee supplied snacks for the in-person gathering to help build group camaraderie. Finance Chair Lasick said the group reviewed the five-year budget projections and agreed to add earthquake insurance to the policy.

6. The group reviewed the proposed FY25 budget as recommended by the Executive Committee after review by the finance committee. Expenses reflect a 32.5% increase in benefit costs (resulting from a 14.5% increase in health insurance premiums and additional employees coming onto the library's policy) and revenue projections are "ambitious but attainable", for a 6.7% budget increase overall. The library budget is roughly \$1.1 million with 13 permanent employees and nine additional Substitutes and Pages. Lasick moved and Seidman seconded a motion to approve the FY25 budget as presented. Motion carried.

7. The executive session will be on the June 12 agenda for the next full Board meeting, to be held at 5 p.m. via zoom. There are no Board meetings in July/August but one or two social gatherings are being planned.

8. Volunteers are needed for the book donation day Monday June 20, from 3-6 p.m., and for the strawberry social Saturday June 15 from. 10-2 p.m. The meeting adjourned at 5:55 p.m.

Respectfully, Sarah Seidman, Secretary